



# Youth Parliament Volunteer Taskforce

## 2026 Application Pack

# Message from the Youth Parliament Team

Hello Future YP Volunteer Taskforce Member,

Thank you for your interest in volunteering for our flagship youth leadership program, Youth Parliament. The Y NSW's Youth Parliament is an apolitical program that has been led by young people, for young people for more than 20 years. In the two decades, we have seen amazing cohorts create change across their communities, and at a state, national, and global level.

If you're looking for an exciting opportunity to support the amplification of young people's voices, gain new skills, and enhance existing skills, then this program is for you. The Taskforce support the Youth Parliament team with the development and facilitation of the program and support the young people to raise their voices through the halls of NSW Parliament. The Taskforce are given an opportunity to lead sessions at our camps and provide support to the Youth Parliament Team during the online sessions between our two camps.

As a Volunteer, you will be given an opportunity to provide support and mentor young people and guide participants through the Bill Writing process. Witnessing young people grow from Training Camp to speaking on the floor in NSW Parliament will be a highlight of the program. As a member of the Taskforce, you will gain new friends and support each other throughout the entire year.

The Y NSW is committed to ensuring that the Youth Parliament Team and the Volunteer Taskforce are made up of a people from diverse backgrounds and viewpoints. Youth Parliament is a highly rewarding program and will create memories you'll never forget.

This information pack will help you understand the program, and what the role and responsibility of a Taskforce Member is. If you have any additional questions, please do not hesitate to reach out to us!

Kindest Regards,  
The Y NSW Youth Parliament Team  
[youthparliament@ymcansw.org.au](mailto:youthparliament@ymcansw.org.au)



# Overview of the Taskforce

The Y NSW Youth Parliament Program believes in amplifying the voices of young people in Years 10 – 12, empowering them to have a say on important issues whilst building leadership and public speaking skills, and understanding civics education.

As a Taskforce Volunteer, you will lead, challenge, and engage a team of participants to develop their ideas into solutions-based problem-solving. Reporting regularly to (and supported by) Y NSW Staff, you will be given responsibilities and opportunities for growth within the program. You will also be invited to suggest changes and clarify decisions, proposing your ideas and feedback to be included in the decision-making processes, which will be led by Y NSW Staff.

As a Taskforce Member, you will be representing the young people of New South Wales, as well as representing the Y NSW and the Youth Parliament Program. This means that despite your personal or political beliefs you must always conduct yourself in an apolitical manner while engaging with the program and the young people associated. You should consider how the way you act is portrayed to the public eye and participants within the program.



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# Overview of the Taskforce

Being a member of the Taskforce that develops and delivers the Youth Parliament program is a significant time commitment. Between various meetings, events, mentoring, and hours required to complete tasks to a high standard, the average Taskie volunteers two or three hours per week to their role.

Those in a leadership role will need to commit more time to complete their responsibilities. The Taskforce volunteer from January until July, with some additional opportunities for networking and review of the program happening from July until October.

Please note that final decision-making on all matters lies with Y NSW Staff. This is for the safety of all volunteers, staff, and young people.





# General Expectations

## Meetings

Taskforce members are expected to attend all organised meetings. These meetings are a time to catch-up with each other, to ensure planning is on track, and to hold each other accountable to their responsibilities. Training sessions may also take place during these meetings.

Additional division specific meetings may occur.



## Working with the Taskforce

Months of work go into making the Youth Parliament program what it is.

During this time, Taskforce members are expected to:

- Work in a professional manner always.
- Act and contribute to the Taskforce as a whole, and not just for their particular division.
- Work as a team with all Taskforce members.
- Put the needs of the participants and the program foremost.
- Fulfill commitments on time and of a high quality.
- Commit to developing your skills and undertaking necessary training



## Taskforce Agreements

All Taskforce members must agree to always maintain the apolitical nature of the program. On acceptance, Taskforce members must read and sign the Taskforce Code of Conduct Agreement. Once agreed upon, the Taskforce shall be held to these conditions. Failure to perform as agreed may result in disciplinary action up to and including termination of the Volunteer role.

## Camps

Taskforce members are expected to attend all camp components of the program, this includes an April Training Camp and July Residential Camp. All Taskforce Members will have their accommodation and meals paid for during the two camps, it is the responsibility of the volunteer to organise their travel to and from both camps.



## Time Commitments & Key Dates

Due to the nature of the Youth Parliament program, the time commitment of the Taskforce is varied. At different stages of the program, some divisions will be busier than others and may require additional assistance; this does not change the value or importance of each role within the program, but a good understanding of balance and support is needed for a holistic Taskforce. To assist with understanding the potential time commitment, the below table can be used as a guide and may change depending on the program needs, and personal commitments (eg. uni/work/family).

We strive to be understanding and flexible with the circumstances of all of our volunteers. If you have any issues arise that will conflict with you ability to perform your Taskforce duties, please reach out to the Youth and Child Voice Manager as soon as possible.

*\*\*Meeting dates are subject to change. Taskforce members will be given notice and updated if any changes are made.*

Month(s)	Approx Hours per Week	Events
January -April	1-2 hours	<ul style="list-style-type: none"> <li>• <b>Taskforce Orientation Day</b> <ul style="list-style-type: none"> <li>◦ Saturday, 6 February 2026 10am-5pm</li> <li>◦ In Person at our Pennant Hills Office-or online option available. Accommodation may be available. Lunch will be served.</li> </ul> </li> <li>• <b>MANDATORY Teen Mental Health First Aid Training Session</b> <ul style="list-style-type: none"> <li>◦ TBD</li> </ul> </li> <li>• <b>Taskies Meet the 2026 Participants</b> <ul style="list-style-type: none"> <li>◦ 18 February 2026 5-6pm (Online)</li> </ul> </li> <li>• Online Taskforce Meeting &amp; Training Sessions <ul style="list-style-type: none"> <li>◦ Weeknight Evening TBD</li> </ul> </li> <li>• <b>Training Camp Briefing (Online)</b> <ul style="list-style-type: none"> <li>◦ 26 March 2026, 5:30-7pm</li> </ul> </li> <li>• <b>Youth Parliament Training Camp</b> <ul style="list-style-type: none"> <li>◦ 7 April-10 April</li> <li>◦ Participants Arrive 8 April</li> <li>◦ Hawkesbury Region</li> </ul> </li> <li>• <b>Training Camp Taskforce Debrief</b> <ul style="list-style-type: none"> <li>◦ 16 April 2026, 5:30-7pm (Online)</li> </ul> </li> </ul>
May- July	3-5 hours	<ul style="list-style-type: none"> <li>• Online Taskforce Meetings and Training Sessions <ul style="list-style-type: none"> <li>◦ Weeknight evening</li> <li>◦ Dates TBD</li> </ul> </li> <li>• Weekly Portfolio Meetings (Online) <ul style="list-style-type: none"> <li>◦ Dates determined by individual portfolios</li> </ul> </li> <li>• <b>Residential Camp Briefing (Online)</b> <ul style="list-style-type: none"> <li>◦ 25 July 2026, 5:30-7pm</li> </ul> </li> <li>• <b>Youth Parliament Residential Camp</b> <ul style="list-style-type: none"> <li>◦ 13 – 17 July 2026</li> <li>◦ Taskies Arrive on 12 July</li> <li>◦ Sydney CBD</li> </ul> </li> <li>• Taskforce Thank You Dinner <ul style="list-style-type: none"> <li>◦ 12 July 2026, Sydney CBD</li> </ul> </li> <li>• <b>Taskforce Program Debrief and Review</b> <ul style="list-style-type: none"> <li>◦ 20 July 2026, 5:30-7pm (Online)</li> </ul> </li> </ul>



# Recruitment Process

The recruitment process for the Taskforce reflects similar experiences to what young people will gain when entering the workforce. This process is in place to ensure the professional standard of the Taskforce is established early, while giving applicants the opportunity to practice their interview skills in a safe and non-confronting environment. Below are some details of what applicants can expect over the course of the recruitment period.

## Stage 1: Application

Any interested parties must apply for the Taskforce via our official recruiting platform. Those that have held a Taskforce Position previously will need to reapply. All applicants will need to provide a current copy of their Resume and a Cover Letter outlining their expression of interest and answering three questions:

1. Why have you applied for the Youth Parliament Taskforce?
2. Explain your experiences working with a diverse group of young people
3. What skills can you bring to the Youth Parliament Taskforce?

Your application will be reviewed by the Youth Parliament Team and will be considered for the next stage. All applicants will receive a response from the Y NSW on whether their application has progressed or been unsuccessful.

New applicants may receive a phone screening from the Y NSW People & Culture team before their application proceeds to the Youth Parliament Team for review.

## Stage 2: Interviews, References, and Police Checks

Applicants who have been successful in progressing to the next stage will be interviewed by the Youth Parliament Team. The interview will consist of questions about the applicants understanding of the program and safeguarding of young people, as well as discussing their skills, strengths and what they hope to gain from volunteering with the Y NSW.

Police and Reference Check will be conducted by the Y NSW for applicants deemed appropriate for the role. Those who are reapplying may not have to undergo Police and Reference Checks. The Police Check is paid by the Y NSW and applicants will receive an email to complete the form.

Reference Checks will be conducted by the Y NSW, applicants will receive an email to submit reference details. References must be completed by someone known to the applicant in a professional context, for example employer, teacher, coach, or community leader. Please note that references cannot be a Y NSW volunteer or staff member.



# Divisions & Taskforce Roles

The Taskforce is made up of divisions that support a particular area of the program. Each division has a role to play in the Youth Parliament program to ensure successful development and delivery of required content, including engaging the participants throughout the program, and during scheduled events.

## Taskforce Advisory

- Support in the administration of election processes for the Youth Executive, Youth Ministry and Youth Governor.
- Mentor and support the selected Youth Executive, Ministry and Governor.
- Support Youth Voice Coordinator and Manager by attending regular committee meetings to assist in the Bill Writing process.
- Support new Taskforce Volunteers in their roles and responsibilities.

*\*Note the Taskforce Advisory is only available to returning Taskies*



## Recreation Division

- Planning and facilitating recreational events at both training and residential camp
- Encouraging participants to maintain a balanced lifestyle at camps by taking time for fun, friendships and rest.



## Parliament & Education Division

- Educating participants about Parliamentary Procedure
- Assisting with the development of Youth Bills
- Provide input on policy development
- Support in chambers during Youth Sitting Week.

## Media Division

- Supporting with managing the Youth Parliament Social Media pages during camp.
- Working with the Y NSW Media staff in mentoring participants in how to engage with the media



# FAQs

## **What is the Youth Parliament Taskforce and what do they do?**

The Taskforce is made up of a selected group of volunteers who support the design and delivery of the Youth Parliament Program. The Taskforce gain experience working with and mentoring young people.

They facilitate group discussions, provide advice and guidance on the work that the young people do and lead workshops and seminars to educate participants. Volunteers leave the program having gained skills, work experience, confidence, and meaningful connections.

## **Who manages the Taskforce?**

Youth Parliament is supported by the Youth Voice Team. The team are:

- Faith Moavenzadeh, Youth and Child Voice Manager
- Claudia Wedesweiler, Youth Voice Coordinator

## **Who can apply to be on the Taskforce?**

Anyone with the passion to mentor inspired young people and help them to build their confidence and see what they are capable of! Past Youth Parliament participants are encouraged to apply for the Taskforce.

Anyone who is reapplying to be on the Taskforce should be advised that the decision for a Taskforce member to continue their volunteer role will be up to Y NSW Staff. This decision will be based on several factors which may include any previous breaches of conduct, an individual's contributions to Taskforce environments, the whole of Taskforce and dynamics, and the aims and outcomes set for the program.

## **Is there a maximum age you can be on the Taskforce?**

No. Anyone who has volunteered for the Taskforce can reapply as many times as they like. All Taskforce Volunteers must be at least 18.

## **How do I apply?**

Interested people can apply through our official recruitment website. The Taskforce job listing can be found [here](#).

Please note: a current resume/CV and two referees are required for the application. Referees cannot be current Taskforce applicants, any Taskforce in the last year and Y NSW Staff.

**Applications will be accepted on a rolling basis until all positions are filled, or until January 15, whichever comes first.**